

INDIANA LIBRARY AND HISTORICAL BOARD

February 26, 2016

Indiana State Library

Room 401

I. CALL TO ORDER AND INTRODUCTIONS

The Business meeting of the Indiana Library and Historical Board was called to order by Mr. Bob Barcus at 10:00 am. Board members present were Ms. Laurel Setser, Mr. Tom Neuffer, and Mr. Jeff Krull, Mr. William Bartelt was via telephone. Also present were, Jacob Speer, Director of the Indiana State Library and Chandler Lighty, Director of the Indiana Historical Bureau.

Others present were:

Anders-Jordan, Katrice, State Library
Brown-Harden, Kimberly, State Library
Bruder, Connie, State Library
Burgis, Gvido, Foundation Board
Downs, Angela, State Library
Knapp, Wendy, State Library
Pfeiffer, Casey, Indiana Historical Bureau
Schmidt, Steven, State Library
Watson, Sylvia, State Library

II. INDIANA LIBRARY AND HISTORICAL DEPARTMENT BUSINESS

2-1-16 The agenda was presented for approval with flexibility. Mr. Barcus said there was addition to
Agenda the agenda, Digital Collection Policy, it was added under new State Library Business. Mr.
 Krull moved and Mr. Neuffer seconded:

TO APPROVE THE AGENDA WITH FLEXIBILITY.
Motion passed.

2-2-16 The minutes of the December 4th 2015 were presented for approval as presented. Mr. Krull
Minutes moved and Ms. Setser seconded:

TO APPROVE THE MINUTES AS PRESENTED.
Motion passed.

2-3-16 Mr. Barcus presented the board members seats for election. All members were re-elected to
Elected their current positions (Mr. Barcus, President, Ms. Setser, Vice-President, and Mr. Bartelt,
Officers Secretary). Mr. Krull moved and Mr. Neuffer seconded:

TO APPROVE THE BOARD MEMBERS SEATS FOR ELECTION.
Motion passed.

2-4-16 Mr. Speer presented the Personnel Report for approval as presented. New Hires: Stephanie Smith, ISL Program Director 2, Circulation Support Division, effective December 21, 2015. Personnel Retirements/Resignations: Karen Roney, Secretary 4, Indiana Division, retired, last day worked January 29, 2016, Chandler Lighty, Program Director 2, NEH Grant, resigned, last day worked January 29, 2016. Promotion/Transfers: Alice Winslow, promotion to Librarian 3, Genealogy Division, effective January 4, 2016. Mr. Krull moved and Mr. Neuffer seconded:

TO APPROVE THE PERSONNEL REPORT AS PRESENTED.
Motion passed.

2-5-16 Mr. Speer presented the Financial Report for approval as presented. Ms. Setser moved and Mr. ISL Financial Bartelt seconded:
Report

TO APPROVE THE PERSONNEL REPORT AS PRESENTED.
Motion passed.

2-6-16 Mr. Speer presented the ISL Digital Collections, Access, Redaction and Removal Policy for ISL Digital approval. Ms. Setser moved and Mr. Krull seconded:
Collections,
Access,
Redaction
and Removal
Policy

TO APPROVE THE ISL DIGITAL COLLECTIONS, ACCESS, REDACTION AND REMOVAL POLICY AS PRESENTED.
Motion passed.

2-7-16 Mr. Lighty presented the Financial Report for approval. Mr. Bartelt moved and Mr. Neuffer IHB seconded:
Financial
Report

TO APPROVE THE FINANCIAL REPORT AS PRESENTED.
Motion passed.

2-8-16 Mr. Lighty presented the Personnel Report for approval.
IHB
Personnel
Report

- a. Pamela Bennett retired effective December 31, 2015. Pamela plan to volunteer at IHB a couple days a week.
- b. Casey Pfeiffer served as interim director for the month of January 2016.
- c. Chandler Lighty assumed duties as director on February 1, 2016.

Mr. Krull moved and Ms. Setser seconded:

TO APPROVE THE PERSONNEL REPORT AS PRESENTED.
Motion passed.

2-9-16 Mr. Lighty presented the Recommended markers for approval.
IHB
Historical
Marker
Applications

- Brown County Bluegrass Music (Brown Co.)
- Indiana State Flag (Morgan Co.)
- Integrating Basketball (Shelby Co.)

Mr. Bartelt moved and Mr. Krull seconded:

TO APPROVE THE RECOMMENDED MARKERS AS PRESENTED.

Motion passed.

- 2-10-16 Ms. Bruder and Ms. Knapp discussed the State Library Public Services and Statewide Services reports that are included in the packet.
Associate
Directors
Report/Library
Historical
Building
- 2-11-16 Mr. Speer shared the Indiana State Library is working with the Indiana Memory DPLA council to create a survey for libraries, archives, museums, historical societies and other organizations to share their plans for digitizing their collections and what types of assistance the organizations need to do the work. DPLA regional meetings are being planned for the Fall of 2016 and will address the results of the survey. A public hearing concerning the Public Library Certification updates will likely be held at the June meeting. The updated Public Library Standards and Certification rules will take effect in January 2017. The State Library has purchased the Bicentennial for each public library system in the state. The books were delivered in February. The State Library proposed legislation was approved. Public libraries may now elect to issue library cards to college and university students and may choose to pro-rate the cost of the non-resident library cards.
Indiana State
Librarian
Report
- 2-12-16 Mr. Lighty stated that the ISL Business Office agreed to assume more IHB financial tasks including daily financials, receiving, and pay cycle. Bicentennial merchandise, particularly the flags, is the best sellers. 2016 marker application materials being prepared. Casey and Lindsey represented IHB at the Bicentennial Teacher Workshop hosted by the Indiana Historical Society.
IHB
Director
Report

III. INDIANA STATE LIBRARY FOUNDATION REPORT

- 2-13-16 Mr. Barcus stated that the Foundation is working with an outside Accounting firm. Mr. Burgis stated that the Foundation is working in a positive direction.
ISL
Foundation
Report

IV. OLD AND NEW BUSINESS INDIANA LIBRARY AND HISTORICAL BOARD BUSINESS

- 2-14-16 There was no Old and New Business.
Old and

New
Business

Next meeting date: April 8th, 2016 at 10:00a.m.

The meeting adjourned at 11:13 am